

Nunavut Arctic College Challenge Credit

POLICY

Any person who has applied for and been accepted into a Program may apply to challenge, for credit, one or more courses in that Program.

PRINCIPLES

1. Nunavut Arctic College accepts that learning may have taken place prior to a student registering in a particular course or program.
2. Challenge credit may be applied towards academic credit, towards the requirements of any program.

PROCEDURE

1. A student may apply for Challenge Credit based on life experience, which may include a combination of work and/or educational experience.
2. To qualify for Challenge Credit the student must be able to demonstrate that the skills learned through the combination of work and/or educational experience are similar to those of the exit standards of the course being challenged.
3. A person must apply in writing using a "Request for Challenge Credit" form to the Registrar or designate.
4. The Dean, in consultation with program staff, will manage and define the methods for evaluation, including but not limited to oral/written examination, portfolio review, presentations and other approved methods.
5. Within thirty (30) days of receipt of the request for challenge credit, the Registrar or designate will notify the applicant as to the result.
6. A person is permitted to challenge the same course only once.
7. The credits awarded through Challenge Credit will appear on the person's transcript as CC.
8. Each program must identify courses and practica/internships which will not be considered for Credit Challenge. Restrictions or exceptional conditions shall be published in the approved program outline and/or in the College calendar.
9. A fee equivalent to the cost of the course will be charged for each Challenge Credit course and is payable in full at the time of application.

C.17 Challenge Credit

Academic Matters

Nunavut Arctic College

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10. In order to graduate from the College, the student must successfully complete sixty percent (60%) of the total program credits with the College. Exceptions will be approved by the President.
11. A student may not challenge credit for a course if:
- a. she/he is currently enrolled* in the course with the College;
 - b. she/he was enrolled previously in the course with the College and did not successfully complete the course; and,
 - c. she/he has previously audited the course.

* When a student is registered in a course and decides that she/he is prepared to challenge, then s/he may do so if the request to challenge is received prior to delivery of the third class.



Request for Challenge Credit

Student Name:	Student ID#:
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Program of Study:

- **Step 1** For each course you want to challenge, write the Course number and Course Description in space provided below.
- **Step 2** Must be able to demonstrate that the skills learned through the combination of work and/or educational experience are similar to those of the exit standards of the course being challenged.
- **Step 3** Submit this form and attachments to the Registrar's Office.

		Nunavut Arctic College Use Only	
Course Number	Description	Method of Evaluation <small>(i.e. exam, interview, etc.)</small>	Challenge Credit Awarded (YES/NO)
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
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Student Signature X	Date:
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College Policy C.17 "Challenge Credit" is used to determine challenge credit eligibility. All decisions are final. Please refer to Policy C.17 in the Nunavut Arctic College Policy and Procedures Manual.

Department Representative:	Date:
Campus Director:	Date:
Registrar:	Date: