

C.30 Issuing Certificates and Diplomas

Academic Matters

Nunavut Arctic College

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POLICY

Students who satisfactorily complete all published requirements for a program are eligible to apply for graduation and to be awarded the appropriate document of recognition.

PRINCIPLES

1. Nunavut Arctic College Board of Governors recognizes successful completion of specific learning objectives as defined in the College's approved programs and courses.

PROCEDURE

1. Some Diploma Programs offer a Certificate exit option.
2. Students registered in Diploma level programs which offer the option to graduate with a Certificate after completion of the Certificate requirements may elect to apply for recognition with the Certificate even though they are continuing into the Diploma Year of the program.
3. Students who successfully complete a Certificate or a Diploma program will be issued a document signed by the Chairperson of the Board of Governors, the President and the Registrar (See attached sample Certificate and Diploma).
4. Refer to policy D.11 Student Financial Credit concerning the issuing of certificates or diplomas to students with outstanding accounts.

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