

Nunavut Arctic College Instructional Hours

POLICY

The number of instructional hours shall be delivered as identified on the approved course outline.

PRINCIPLES

1. Nunavut Arctic College recognizes the importance of consistent contact between instructors and students in order to contribute to standards of excellence.
2. The College attempts to model workplace standards of consistency.
3. The College recognizes that situations may arise from time to time when an instructor may not be available for a scheduled class.
4. A student's reasonable expectation for classroom instruction must be met.

PROCEDURE

1. Instructors who must temporarily cancel classes because of an emergency (usually illness) are to notify their Supervisor as early as possible so that appropriate notices may be posted.
2. If instructors know in advance that they must be absent from a class, they are to make arrangements, in consultation with their Supervisor, for another instructor to "cover" that class(es) for them.
3. Instructors shall make reasonable effort to reschedule cancelled class time, when all the students are available, during regular College hours in the same term.