

C.50 Course / Instructor Evaluation

Academic Matters

Nunavut Arctic College

Nunavut Arctic College Course / Instructor Evaluation

POLICY

The College shall provide the opportunity for each student to complete a final evaluation on each course and workshop.

PRINCIPLES

1. Nunavut Arctic College recognizes its responsibility to provide quality instruction and delivery.
2. The College recognizes that student feedback on course instruction and delivery assists in improving quality.

PROCEDURES

1. At the end of each course/workshop, the student will be requested to participate in an approved College evaluation/feedback session using one of the attached sample forms. The actual form to be selected by the instructor.
2. The completed documentation of the feedback session will be deposited into an envelope bearing the name and address of the Dean or designate.
3. Copies of the questionnaires shall be available to the instructor. A copy of the summary shall be forwarded to the Dean or designate.
4. The instructor and Dean or designate shall meet to discuss the feedback. If necessary, the instructor and/or the Dean or designate shall meet with the student(s) to discuss extraordinary concerns that may have been identified in the feedback
5. The instructor is encouraged to give his/her feedback on the course in writing to the Dean or designate at the end of each course. [Refer also to Policy C.40 Retention of Course Materials].

Overall Assessment

The course was....	<input type="checkbox"/> excellent	The instructor was	<input type="checkbox"/> excellent
	<input type="checkbox"/> above average		<input type="checkbox"/> above average
	<input type="checkbox"/> average		<input type="checkbox"/> average
	<input type="checkbox"/> below average		<input type="checkbox"/> below average
	<input type="checkbox"/> poor		<input type="checkbox"/> poor

Describe briefly what was good about this course:

Describe any changes you would recommend for this course:

Any other comment:

Thank you for your co-operation and feedback.

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Δርጎ-ግንባር ለሌሎች ማሳሰቢያ...	—	ለሌሎች ማሳሰቢያ	Δርጎ-ግንባር ለሌሎች ማሳሰቢያ ...	—	ለሌሎች ማሳሰቢያ
	—	ግንባር ለሌሎች ማሳሰቢያ		—	ግንባር ለሌሎች ማሳሰቢያ
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Nunavut Arctic College Course Evaluation

Thank you for giving us your feedback. It will help us in continuously improving the quality of courses and course delivery.

I. About the Classroom Learning Experience

My contribution:

I attended ___ of the classes: few half most all

I arrived late/left early ___: rarely sometimes half the time most days

My instructor's contribution:

How often is **your instructor**:

	Rarely	Seldom	Usually	Often	Frequently
	1	2	3	4	5
A. organized					
B. on-time					
C. keeping course business-focused					
D. tailoring materials/content to Nunavut concerns					
E. teaching via groupwork activities					
F. responding to your concerns and needs re course material					
G. making appropriate use of electronic computer/Net technology					
H. helpful to individual inquiries					
I. evaluating learning fairly					
J. keeping office hours					

II. About the Course of Study

Please assess the following:

	Poor	Barely OK	Adequate	Good	Excellent
	1	2	3	4	5
A. Quality of the textbook					
B. Usefulness of the course content to your future employment goals					



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STUDENT QUESTIONNAIRE

Course: _____ Instructor: _____ Date: _____

Nunavut Arctic College would like your opinion on the effectiveness of this course and your instructor's teaching. Your instructor will receive a summary of the results.

With your ideas and suggestions, we can continue to improve the quality of our programs and courses.

Directions:

Listed below are a number of statements about the effectiveness of the course and your instructor's teaching. Please indicate your opinion by circling the appropriate number:

1 Poor	2 Fair	3 Good	4 Very Good	5 Excellent
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How would you rate your instructor's classroom performance on the following:

1. Enthusiasm about the subject:

1	2	3	4	5
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2. Interest in the students:

1	2	3	4	5
---	---	---	---	---
3. Efforts to make the course interesting for you:

1	2	3	4	5
---	---	---	---	---
4. Welcomes questions and discussion with the students:

1	2	3	4	5
---	---	---	---	---
5. Organization of the course materials:

1	2	3	4	5
---	---	---	---	---
6. Correcting and returning assignments within a reasonable amount of time:

1	2	3	4	5
---	---	---	---	---
7. Using fair grading practices for tests and assignments:

1	2	3	4	5
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8. Providing individual help in the course when needed:

1 2 3 4 5

9. How would you rate this instructor's overall teaching effectiveness?

1 2 3 4 5

10. How would you rate your own learning as a result of this course?

1 2 3 4 5

11. How would you rate the overall value of this course to you?

1 2 3 4 5

12. List 5 words which describe your learning experiences in this course:

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

13. Make 3 suggestions to improve the course:

- A. _____
- B. _____
- C. _____

14. Comments for your instructor:



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Program: _____

Course: _____

Instructor: _____

Date: _____

Location: _____

STUDENT QUESTIONNAIRE

Nunavut Arctic College would like your opinions and feedback on the effectiveness of this course and of your instructor's teaching. With your ideas and suggestions we can continue to improve the quality of our programs and courses.

Please read the questions following and indicate your opinions and reactions to each of them by putting a circle around the number which best indicates your opinion.

HOW DO YOU RATE THIS COURSE AND ITS RELEVANCE TO YOUR WORK AND TO YOUR CAREER GOALS.

1. How do rate the overall value of this course for yourself?

1	2	3	4	5
poor	fair	good	very good	excellent

2. How up-to-date was the information and the theories used in this course?

1	2	3	4	5
poor	fair	good	very good	excellent

3. How well does this course apply the information and theories to reality in the workplace?

1	2	3	4	5
poor	fair	good	very good	excellent

4. What are the main things you have learned from this course?

1	2	3	4	5
poor	fair	good	very good	excellent

5. How do you rate your own learning as a result of this course?

1	2	3	4	5
poor	fair	good	very good	excellent

HOW DO YOU RATE YOUR INSTRUCTOR'S CLASSROOM PERFORMANCE ON THE FOLLOWING:

6. The instructor welcomes questions and discussions with students [the instructor is interested in learning].

1	2	3	4	5
poor	fair	good	very good	excellent

7. How well organized was this course? Did you receive a course outline and clear list of expectations at the beginning of the course?

1	2	3	4	5
poor	fair	good	very good	excellent

8. How well organized was this course? Were the evaluation methods clear and fair to you?

1	2	3	4	5
poor	fair	good	very good	excellent

9. The instructor was enthusiastic about the subjects being taught.

1	2	3	4	5
poor	fair	good	very good	excellent

10. The instructor made effort to make this course understandable for you.

1	2	3	4	5
poor	fair	good	very good	excellent

11. The instructor provided extra explanation and individual help in the course when you felt you needed it.

1	2	3	4	5
poor	fair	good	very good	excellent

12. How would you rate your instructor's overall teaching effectiveness?

1	2	3	4	5
poor	fair	good	very good	excellent

13. Please add any other comments you wish to make about this course:
