

D.03 Allocation of Student Accommodation

Student Affairs

Nunavut Arctic College

Nunavut Arctic College Allocation of Student Accommodation

POLICY

Nunavut Arctic College will endeavor to provide housing for students who require housing to pursue their studies.

PRINCIPLES

1. Nunavut Arctic College recognizes that students require housing in order to pursue their studies.
2. Nunavut Arctic College recognizes that it has the responsibility to implement a fair process for students seeking accommodation in residential space (single or family) operated or leased by the College.

PROCEDURE

1. Priority will be given to out-of-town¹, full-time students for accommodation in the residences. Families only² will be permitted accommodation in our family units. Students already living in the campus location will be permitted accommodation only when, and if, all out of town students have been accommodated. Other requests will be assessed on an individual basis. Students with outstanding accounts with the College may be refused accommodation at the discretion of the Dean or designate.
2. Students may be required to pay a refundable damage and key deposit upon registration. The College assumes no liability for loss or theft or damage of student possessions in student accommodation.
3. Students who are returning in the fall to a program may be allowed to stay in their unit during the summer months provided they pay or are invoiced, in advance, the normal student accommodation costs. This provision will depend upon other College requirements for the units.
4. Students who are returning in the fall semester to a program and who are leaving residence for the summer may be asked to store their personal belongings for that period. Students who are requested to store their personal belongings will be responsible for the cost of removal,

¹ The student is not currently a resident of the Campus community but comes to the community from another location for the purpose of studying at Nunavut Arctic College.

² The Nunavut Arctic College student is the biological, step, or adoptive parent of a child or children (dependents). These dependents must be under 18 years of age and enrolled in school. You must have proper documentation to support this.

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storage and return. Depending upon the College requirements for space during the summer, students may be allowed to leave their personal belongings in the unit.

5. Any personal belongings left behind by a student in any accommodation will be collected and stored at the student's expense. The student must arrange to have the property forwarded to him at his/her expense. If no arrangements are made, the property will be disposed after a period of six months.
6. Students shall clean their units prior to leaving. When checking out of accommodation, the unit is to be locked and the keys returned to the Residence Manager or designate. Failure to properly check out of accommodation may result in the withholding of damage and key deposits and the invoicing of cleaning costs to the student.
7. Students are entitled to accommodations as assigned for the length of their program, plus a maximum of one week before and after their programs. Exceptions may be made at the discretion of the Dean or designate.